

**EUROPEAN  
CHAMPION  
CLUBS CUP**

**Brno 2017**

16 September 2017

# TEAM MANUAL

TRACK & FIELD U20 - GROUP A



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# 1 GENERAL INFORMATION ON BRNO

## 1.1 Brno

Brno, lying between the Bohemian-Moravian forested highlands and the fertile South Moravian lowlands with vineyards, offers its residents and visitors a high-quality and attractive natural environment for living, business and recreation.

The city is a unique cultural centre of the whole region. There are permanent theatre ensembles, opera, ballet and musical stages, a philharmonic orchestra, and you can also visit a number of museums, galleries and libraries, a recently modernized observatory and planetarium, a zoo and a botanical garden. More than 20 festivals of culture and theatre take place in the city each year.

Brno is remarkable for its unique functionalist architecture including an icon of functionalism - Villa Tugendhat, which is inscribed on the UNESCO World Heritage List. Modern architecture in the city is mapped by the project of Brno Architectural Manual.



Villa Tugendhat (foto:David Zidlicky)

Dominating historical features of the city are the fortress of Špilberk castle and the Cathedral of Sts. Peter and Paul. The unique medieval Ossuary under the St. James Church is a new tourist attraction, as well as a complex of underground corridors and cellars running underneath the whole downtown.

Brno is also an important centre for team sports, namely hockey, football, basketball, volleyball and others. Brno citizens can use a wide range of cycling trails, sports and fitness centres, indoor and outdoor swimming pools, multipurpose halls and playgrounds, gym halls, ice rinks and the Brno lake. Each year, the Brno Racing Circuit hosts the World Road Bike Championship, Moto GP of the Czech Republic.

Further relevant information on Brno:

- Capital of the South Moravian Region with a population of almost 400.000 people;
- Strategic geographic position within Central Europe with excellent transport accessibility, including an international airport;
- Modern, dynamic and fast growing centre of industry, trade, science, information technology, research and innovation with business incubators and centres of excellence in science;
- City of universities with more than 86,000 students at 14 universities and 3 university campuses;
- Important centre of international trade fairs and exhibitions;
- Good business environment - major global companies and property developers;
- Support infrastructure for business in the field of science, research and innovation;

- High quality of life - a centre culture and sports, historical sights (Villa Tugendhat, a UNESCO site, functionalist architecture, shopping centres and services for leisure time;
- Beautiful natural environment.

## 1.2 Czech Republic

- Religion: Agnostic 55% Catholic 30%, Protestant 4%, other 10%;
- Official language: Czech;
- Time to GMT: GMT +2;
- Currency: Czech Koruna /CZK;
- Electricity: standard voltage 220V, power sockets type E;
- Telephone: international country code +420;
- Shop opening hours: Shopping centres and department stores open 08:00/09:00 to 20:00/21:00/22:00. Small shops open 07:00/08:00 to 18:00/19:00. All shops are open Monday to Saturday;
- Post office and bank opening hours: 8am to 5pm, Monday to Friday.

Phrases in Czech language:

Dobré ráno	Good morning
Dobrý den	Good day
Dobrý večer	Good evening
Dobrou noc	Good night
Ahoj	Hi, hello
Vítáme Vás	Welcome
Ano / ne	Yes / no
Na shledanou	Good bye
Děkuji	Thank you
Prosím	Please
Promiňte	Sorry
Vchod / východ	Entrance / exit
Žena	Woman
Muž	Man

## 2 ORGANISATIONAL STRUCTURE

### 2.1 European Athletics Council

**President**

**First Vice President**

**Vice Presidents**

**CEO**

**Council Members**

Svein Arne Hansen (NOR)  
 Dobromir Karamarinov (BUL)  
 Jean Gracia (FRA)  
 Frank Hensel (GER)  
 Christian Milz (SUI)  
 Sylvia Barlag (NED)  
 Gregor Bencina (SLO)  
 José Luis de Carlos (ESP)  
 Alfio Giomi (ITA)  
 Marton Gyulai (HUN)  
 Toralf Nilsson (SWE)  
 Panagiotis Dimakos (GRE)  
 Antti Pihlakoski (FIN)  
 Jorge Salcedo (POR)  
 Gabriela Szabo (ROU)  
 Erich Teigamägi (EST)  
 Libor Varhanik (CZE)  
 Salih Munir Yaras (TUR)  
 Sebastian Coe (GBR)  
 Carl-Olaf Homén (FIN)  
 Hansjörg Wirz (SUI)

IAAF President (ex officio member)  
 European Athletics Honorary Life Presidents

### 2.2 European Athletics Delegates

Technical Delegate  
 Jury of Appeal

Yrjö Kelhä (FIN)  
 To be appointed at Technical Meeting

### 2.3 European Athletics Office

European Athletic Association  
 Avenue Louis-Ruchonnet 16  
 1003 Lausanne, Switzerland  
 Tel: +41 21 313 43 50  
 Fax: +41 21 313 43 51  
 E-mail: [eccc@european-athletics.org](mailto:eccc@european-athletics.org)  
 Web: [www.european-athletics.org](http://www.european-athletics.org)

### 2.4 Executive Board of the Czech Athletic Federation

President  
 Chief Executive  
 Head Coach  
 Vice Chairman

Council Members:

Libor VARHANÍK  
 Tomáš JANKU  
 Tomáš DVOŘÁK  
 Jaroslav PŘIBÁŇ  
 Oldřich ZVOLÁNEK  
 Ladislav KŇÁKAL  
 Dušan MOLITORIS  
 Adriana DVOŘÁKOVÁ  
 David BOR  
 Jiří TOPINKA  
 Jitka VINDUŠKOVÁ

## 2.5 Local Organising Committee

President  
General Secretary  
Event Management  
Protocol / Hospitality  
Press / Media  
Finance  
Travel / Accommodation  
Marketing  
Doping  
Ceremonies

Ctibor NEZDAŘIL  
Vladimír NEZDAŘIL  
Jan POKORNÝ  
Václav KAŇA  
Květa BRYJOVÁ  
Petra FOJTÍKOVÁ  
Václav KAŇA  
Petra FOJTÍKOVÁ  
František FOJT  
Jan POKORNÝ

## 2.6 Competition Organisation

Competition Director  
Technical Director  
Track Referee  
Jumps Referee  
Throws Referee  
Chief Timekeeper  
Chief Photo finish  
Chief Assembly  
Chief Starter  
Chief Marksman  
Technical Information Centre Manager  
Doping Manager

Ctibor NEZDAŘIL  
Jan POKORNÝ  
Vítězslav ŽÁK  
Jiří MIKULIČ  
Zdeněk MIKULIČ  
Petr BLAŽEJ  
Petr BLAŽEJ  
Alena MIKULIČOVÁ  
Marek TROJANEC  
Petr BLAŽEJ  
Marián KOVÁCS  
František FOJT

## 2.7 Participating Clubs

Men		Women	
DEN	Sparta AM	CZE	AK Olymp Brno
ESP	Playas de Castellon	DEN	Sparta AM
GBR	Shaftesbury Barnet Harriers	ESP	Playas de Castellon
ITA	Fiamme Gialle Simoni	GBR	Blackheath & Bromley Harriers
LTU	Nike Klaipeda	ITA	Atletica Vicentina Club
NED	PAC	LTU	Nike Klaipeda
POR	Sport Lisboa e Benfica	SLO	AD Mass Ljubljana
TUR	Fenerbahce Sport Club	TUR	Fenerbahce Sport Club

## 3 ARRIVALS

### 3.1 Arrival by Air

Vienna, Brno and Bratislava International Airport are the official airports. Team attachés will meet teams at their respective airports.

Transfer times from the airports to Brno shall not exceed 2 hours. From the airport(s), teams will be taken by bus to the teams' hotel.

#### 3.1.1 Welcome Service

Upon arrival, teams will be met by team attaches at the airport. A Welcome Desk will be located in arrivals exit at the airport.

The opening dates and times of the airport Welcome Desk will be the following (according to the arrival of the teams):

- 14 September: 09:00 to 22:00
- 15 September: 09:00 to 20:00

Once luggage has been collected, team members will be escorted to buses which will take them to their hotel.

Coach transport will operate for teams. Coaches will be allocated to teams and will be clearly identified by signs. These coaches will be parked in front of the airport.

#### 3.1.2 Transportation of Equipment

Upon arrival to the airport athletes are responsible for taking their vaulting poles/equipment to the Welcome Desk. Vaulting poles / equipment must be clearly marked with name and country signs to ensure that they do not get lost. Vaulting poles/equipment will then be transported to the teams' hotel and then to the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) by the LOC, which will provide a van for this service.

After the competition Vaulting poles/equipment will be transported by the LOC from the training site/competition venue to the teams' hotel.

Teams are responsible to collect their own Vaulting poles/equipment at the teams' hotel before departure to be transported along with the teams to the airport.

### 3.2 Arrival by Train

There will be no Information Desk at the main railway in Brno. Teams arriving by train will be met by LOC representatives and taken to the team hotel, according to the arrival times given in the final entry system.

### 3.3 Arrival by Road

Teams arriving by road are kindly asked to go directly to their hotel, where their team attaché will welcome them. Then Vaulting poles/equipment shall be transported to the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) by the LOC.

### 3.4 Visa Requirements

The following require visas to enter the Czech Republic: non-EU countries/nationals.

Visas should be obtained before leaving your country from the Czech Republic Embassy or Consulate well in advance to ensure all the procedures in due time. Should you have any problems or require a Letter of Invitation please contact the LOC until 16 August 2017:

Mr. Vladimir Nezdaril  
Tel: 00420 608 41 06 51  
E-mail: [ecccbrno@gmail.com](mailto:ecccbrno@gmail.com)

## 4 TRANSPORT

### 4.1 Transport Desk

The Transport Desk will be located in the reception of the teams' hotel, as part of the Welcome/ Information Desk (see below section 5.2 for information on opening hours).

### 4.2 Bus Shuttle Service

Since the teams' hotel is located quite near the training site/competition venue (5-minute walking distance) no regular shuttle service will be provided. However, a clearly marked permanent back up van service shall be at the competition disposal between the training site/competition and the teams' hotel to be used in case of exceptional situations. From the teams' hotel LOC volunteers/attaches shall accompany the teams to the training site/competition venue, where the Technical Meeting shall take place as well.

In addition, a Bus Shuttle Service will be available for the Closing Banquet/Party on Saturday, 16 September, from 20:30 to 00:15.

For further information, please consult the Information/Transportation Desk at the teams' hotel.

### 4.3 Return to Airport / Train stations

Transport will be arranged according to the flight schedules submitted by the teams. Further information will be available from the team's hotel Information Desk/team attaches.

## 5 ACCOMMODATION & HOTEL INFORMATION

### 5.1 General Information

The LOC has reserved one good quality hotel for teams, providing full board accommodation and easy accessibility to both the centre of Brno and the training site/competition venue.

### 5.2 Information Desk

The Information Desk will be located in foyer of the teams' hotel – Hotel Palacky - which will be open from 14 to 17 September, according to the arrival of the teams:

- 14 September: 12:00 to 22:00
- 15 September: 08:00 to 22:00
- 16 September: 08:00 to 10:00
- 17 September: 08:00 to 14:00

### 5.3 Official Hotels

Hotel Name	Address, Telephone, E-mail and Website	Teams accommodated	Facilities
Hotel Palacký	Hotel Palacký Brno *** Kolejní 2905/2 612 00 Brno Česká republika  Tel: +420 541 142 969  E-mail: recepce(at)hotel-palacky.cz  Website: www.hotel-palacky.cz	All teams	Welcome Desk <i>Wi-fi Internet access</i> Meeting Room Physiotherapy Room

### 5.4 Costs and European Athletics Quota

According to EAA Regulation 1510.6.1 the visiting clubs should pay a contribution of 400 € to the organizer (at the venue) for accommodation expenses. This amount is to cover the accommodation for 2 nights for the maximum number of quota team members which is at the men's and women's competition each 26 persons including a maximum of 6 officials.

The following rates must be paid for "out of quota" team members and for additional days:

Team Members	Single room	Twin room
	EURO	EURO
Out of quota athletes / Officials	70,00 per person/night	60,00 per person/night
Additional nights	70,00 per person/night	60,00 per person/night

All prices include meals and VAT

Each team will be allocated a minimum number of single rooms equivalent to 10% of the total number of athletes and officials within the quota.

According to the competition regulations (1510.7.), the final account for accommodation attributable to each club team shall be based on the numbers declared in the Final Entries and this shall be paid in full, considering 1510.1.1 & 1510.6.1, no allowance being made for subsequent any reduction in the actual numbers of athletes and/or officials.

**All payments must be made in Euros (€), in cash or by bank transfer.**

An invoice will be sent in advance to each club detailing the amount they owe based on their final entries. Advance payments should be made in euros by bank transfer to the following account:

Account Holder´s Name: Jump Athletic Club Brno  
 Bank Name: Moneta Money Bank Brno  
 Bank Account Number: 103709514/0600  
 Bank Address: Lidická 965/31, 602 00 Brno, Czech Republic  
 Swift No: AGBACZPP  
 IBAN: CZ48 0600 0000 0001 0370 9514

Note: A copy of the bank transfer will be required upon arrival.

The team leader must settle any extra charges (bar, laundry, telephone etc.) at the teams´ hotel Reception Desk, before departure. The team leader will be requested to provide a credit card at the time of checking in at the Reception Desk to cover any extras or eventual damage caused by the team.

## 5.5 Meals

Apart from the 16 September dinner, all meals will be served in the teams´ hotel.

The restaurant opening times are:

- Breakfast 06:30 – 09:00
- Lunch 11:30 – 14:00
- Dinner Friday, 15 September: 17:30 – 21:30  
Saturday, 16 September - Closing Banquet/Party (at Delnický Dum): 21:00 – 00:15

Accreditation cards together with meal vouchers (which will be given to teams upon arrival at the hotel) will allow access to meals.

For lunch and dinner, mineral water will be available. All other drinks must be paid for.

All food restrictions (celiac, vegan, vegetarian, etc.) should be communicated to the LOC in advance.

A late serving provision will be made for those athletes detained at the stadium due to doping controls or protests.

## 5.6 Meeting Room for Teams

The Meeting Room for teams will be located on the teams´ hotel 2<sup>nd</sup> floor - Building 2.

A dedicated space for Physiotherapy will be located on the teams´ hotel 1<sup>st</sup> floor - Building 1.

Arrangements can be made for teams' Meeting and Physiotherapy rooms through the Information Desk in the team's hotel. Requests shall be made at reasonable time in advance.

## 5.7 Telephone Calls

There will be no telephones at the teams' hotel rooms. Telephone will be available at the teams' hotel Reception Desk and must be paid for.

All delegations shall receive a telephone contact list including relevant telephone numbers, as follows:

- European emergency number 112
- Ambulance 155
- Fire department 150
- Police 158
- LOC Managers 00420 721 852 915 - Vasek Kana  
00420 608 410 651 - Vladimir Nezdaril

## 6 ACCREDITATION

### 6.1 General

Each team member will receive an accreditation card, which must be worn at all times and should be clearly visible. Security personnel will control all areas. The accreditation is not transferable and does not allow the holder to take another person beyond checkpoints. Photos are not required for the accreditation card system.

The Teams' Accreditation Centre will be located on the teams' hotel 1st floor - Building 2.

The opening dates and times of the teams' Accreditation Centre will be as follows, according to the arrival of the teams:

- 14 September: 12:00 to 22:00
- 15 September: 08:00 to 22:00
- 16 September: 08:00 to 10:00

### 6.2 Accreditation Procedure

Accreditation cards will be prepared in advance of the event, based on the information provided by the Member Federation in the final entry system. No changes will be accepted after the final entry deadline.

Team Leaders will be asked to complete the following formalities before collecting the accreditation cards for the whole team upon arrival to the teams' Accreditation Centre:

- LOC accommodation invoice;
- Uniform/team vest check;
- Final confirmation of entries;
- Collection of competition related forms and information;
- Confirmation of departure details.

### 6.3 Loss of Accreditation

Any lost or damaged accreditation cards should be reported to the team attaché. Duplicate cards can be obtained where proof of identity can be established.

### 6.4 Access Areas for Teams

A description of the accreditation system shall be included on the back of the accreditation card, as in Appendix 5.

All team accreditation cards will allow access to the team seating area, warm up area, changing facilities and physiotherapy rooms. Only athletes who are about to compete will have access to the call room and to the infield.

Separate cards will be distributed to the coaches (1 per competing athlete) for the coaching areas.

No separate cards will be issued to Team Leaders for access to the TIC as the corresponding accreditation cards include the TIC area.

The Head of Delegation from each team is invited to the VIP Stand and Hospitality area and will be given the necessary access number on the accreditation card.

Access to the Doping Control: 1 pass will be given to the athlete upon notification and an additional pass for an accompanying person. Passes will be collected once they enter the Doping Control Station.

## 7 TECHNICAL INFORMATION

### 7.1 Technical Information Centre (TIC)

The main function of the centre is to ensure smooth communication between each Team Delegation, the LOC and Technical Delegates and the Competition Administration, regarding technical matters.

The TIC is located on the opposite side of the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) tribune (see Appendix 4).

The TIC will be open at the following times:

- 15 September: 14:00 to 19:00
- 16 September: 08:00 to 19:00

The TIC will be linked to all Information Desks set up for this event and shall be responsible for the following:

- Acceptance of written questions to be answered during the Technical Meeting;
- Competition information (Start Lists, Results, etc.);
- Registration and collection of personal implements;
- Receipt of final declaration of members of relay teams;
- Liaison points concerning technical matters between Team Officials, Technical Delegate, European Athletics and LOC;
- Urgent notices – collection and delivery of any urgent written notices to the Team Officials from Technical Delegate, EA and LOC;
- Settlement of technical enquiries from delegations;
- Recovery of confiscated items at the Call Room;
- Request of documentation for national records (additional doping control and photo finish prints);
- Receipt of protests from the teams;
- Notification regarding withdrawal of athletes.

Teams that were not able to attend the Technical Meeting, under extreme circumstances, can collect their competition numbers at the reception of the teams' hotel.

### 7.2 Technical Meeting

The Technical Meeting will be held on Friday 15 September at 20:30, next to training site/competition venue (Stadion Vuit Pod Palackého Vrchem) – 1<sup>st</sup> floor of the TIC building.

Each team may be represented by a maximum of two people and, if necessary, an interpreter. It is very important that all teams are represented at the Technical Meeting.

All questions related to the Technical Meeting must be presented in writing in English, to the TIC, before 17:00 on Friday 15 September. The Technical Meeting will be conducted in English.

The Technical Meeting will be attended by:

- European Athletics Delegates;
- Jury of Appeal (members to be appointed *in situ*);
- Representatives of the Local Organising Committee;
- Chief Technical Officials;
- TIC Representatives;
- Competition Director;

- Competition Data Processing Representative;
- European Athletics Staff.

### 7.2.1 Technical Meeting Agenda

The preliminary agenda of the Technical Meeting includes:

- Welcome by the President of the Local Organising Committee;
- Welcome by the European Athletics President or his representative;
- Presentation of the International Officials;
- Presentation of the Competition Officials;
- Presentation of the competition and warm up sites;
- Information briefing by the Technical Delegate;
  - Call-room procedures and schedule;
  - Allocation of lanes and order of competition;
  - Starting height and bar raising Increments;
  - Scoring and ties;
- Doping Control;
- Victory Ceremonies, Opening and Closing Ceremonies;
- Selection of the Jury of Appeal;
- Victory Ceremonies, Opening and Closing Ceremonies;
- Answering of questions submitted in writing by the participating clubs.

### 7.3 Equipment

The implements provided by the LOC (see Appendix 1) are selected from those appearing on the current IAAF approved equipment list.

Personal implements will also be allowed, providing that:

- They are readily identifiable and are IAAF certified;
- They are not already on the official list;
- They have been checked for compliance with IAAF Rules;
- They are made available to all other athletes until the end of the event.

Teams wishing to have personal implements added to the list must take the implements to the TIC for checking before 15 September at 19:00.

If approved, the implements will be under the authority of the LOC from the time of checking to the end of the event. Personal implements will be returned only after the completion of the events at the TIC. Any team not able to attend the Technical Meeting due to late arrival must present their equipment for checking on arrival at their hotel.

Basic implements will be provided for warm up and training.

Vaulting poles shall be delivered in the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) by the LOC. The poles will be kept in a locked store and will be brought to the competition site in due time by the organisers. After the competitions, the organisers will take the poles to the teams' hotels and further transportation will be arranged by the organisers as required.

Note: teams are responsible to collect their own Vaulting poles/equipment at the teams' hotel before departure to be transported along with the teams to the airport.

### 7.4 Inspection of Competition Venue

Heads of Delegation may visit the athletics training site/competition venue (Stadion Vuit Pod Palackého Vrchem) inspecting access routes and other facilities which will be important

to the teams on Friday, 15 September, from 14:00 to 19:00. The meeting point for the organised tour will be at the TIC, at 18.00, accompanied by LOC personnel.

## 7.5 Competition Area

Athletic Stadion Vuit Pod Palackého Vrchem and its surroundings are shown in Appendix 4 of this document. There are about 1500 of seats in the stadium.

Stadion Vuit Pod Palackého Vrchem has the following competition facilities:

- 8 lanes;
- 1 High Jump site;
- 1 Pole Vault site;
- 4 sites for Long/Triple Jump;
- 1 Shot Put Circle;
- 1 Combined Discus/Hammer Circle;
- 2 Javelin sites.

The Warm up area has the following sites:

- 4 lanes (400m);
- Artificial grass;
- Weightlifting area.

The maximum spike lengths in the various events are:

- Track, Long Jump, Triple Jump and Pole Vault: 9mm;
- High Jump and Javelin: 12mm.

Athletes' seats are located at the tribune, except for the VIP zone.

## 7.6 Dressing Rooms

Dressing rooms with showers are located in the building next to training site/competition venue. Please see Appendix 4.

## 7.7 Training

Athletes will have the possibility to train in the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) on Friday 15 September. from 14:00 to 19:00:

- From 14:00 till 17:00 for Long Distance throwers;
- From 17:00 till 19:00 for all other athletes.

Opening hours of this facility will be:

- Friday 15 September, from 14:00 to 19:00.

Note: athletes shall not leave any personal or team belongings in the dressing rooms. The LOC will take no responsibility for them in case of loss.

Equipment and implements necessary for training will be available at the training venue. Officials will be present to help in the case of problems or special requirements. Drinks will be available at the training venue. Accreditation must be handed in when borrowing equipment, and will be returned to the athlete when the equipment is handed back in.

No weightlifting room is available inside the training site/competition venue; however, the LOC will arrange a mobile weightlifting area in the warming up area. Opening hours are the same as the training schedule.

### 7.7.1 Training with Official Starters

The training with an official starter will take place at the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) on Friday 15 September from 16:00 to 18:00.

## 8 COMPETITION REGULATIONS

### 8.1 Team Composition

There will be 19 men's events and 19 events for women. According to the European Athletics Regulation 1502.3.1 only clubs recognised by the Member Federation as National Champions of the preceding year are eligible in the ECCC Track & Field U20. If the Champion club is not able to take part, then the Member Federation may nominate the second placed club and so on.

Only athletes aged from 16 to 19 years on 31 December of the year of the competition may compete.

The number of foreign athletes is strictly limited to two (2) for each club team in ECCC Track & Field Juniors. The Technical Delegate reserves the right to inspect resident cards or passports.

Member Federations must provide the list of eligible national and foreign athletes to European Athletics by 1 April of the year of the competition. No additional athletes will be allowed to compete.

An athlete may not be declared eligible to compete by two participating clubs. In the event that an athlete does appear on two lists of eligible athletes, then the clubs' respective federation may consult together (before the final entries) to agree for which club the athlete will compete in that competition. In the event there is no agreement between the involved federations, then the athlete will be excluded from that competition.

Each club team shall consist of one athlete in each event, except relays.

Each athlete can take part in a maximum of three events of which at least one must be a relay-race. The runners in 1500m, 3000m and 3000m steeplechase are only allowed to participate in one of these three events.

### 8.2 Competition Entry Procedures

#### 8.2.1 Preliminary Entries

No later than 3 (three) months (14:00 CET) before the first day of the ECCC Track & Field U20, each Member Federation shall send to European Athletics (usually via the teams' on-line entry system) a preliminary list of athletes, the numbers of accompanying officials, together with their travel details and full contact details.

Each member participation club will have to pay a registration fee of EUR 1000, to be paid at the latest by the date of the closing of the preliminary entries.

#### 8.2.2 Final Entries

Final entries shall be made through the European Athletics Event Management System which will be accessible at the following link: <https://arena.european-athletics.org/>. Member Federations' entries manager shall use their already known individual and personalised access.

Final entries indicating the names and individual logistical information (**detailed travel arrangements, accommodation request and rooming list**) of the competitors and of the officials must be received not later than 10 (ten) days before the first competition day.

According to the regulations the deadlines for final entries are:

- opening date of the online entry system: 15 August 2017
- deadline for the entries: 06 September 2017, 14:00 CET

### 8.2.3 Final Confirmation

Team Leaders or their representatives must confirm the names of those competitors already entered who will actually take part in the competition.

Forms for the final declaration and confirmation will be distributed to each delegation during accreditation. The forms may be completed and returned immediately **but no later than Friday 15 September, until 17:00, at the TIC**. For late arriving teams the deadline shall be the same, through the electronic sending of the completed Final Confirmation Forms to [eccc@european-athletics.org](mailto:eccc@european-athletics.org), sent in advance to those teams. Final Start Lists will be ready for collection after the Technical Meeting.

Maximum 2 athletes per team will be allowed to compete in 100m Extra races. Entries must be delivered during accreditation, together with Final confirmations, latest on Friday 15 September, until 17:00.

The final relay team and the running order must be submitted to the TIC using the respective form not later than one hour before the published first call time of the event.

### 8.2.4 Withdrawal

Withdrawal of any confirmation must be indicated to the TIC at the Stadium in writing on the official withdrawal form.

## 8.3 Scoring

The winner of each individual event and each relay in each match shall score as many points as there are teams competing, the second will score one fewer, and so on. Athletes or relay teams disqualified or not finishing shall not score.

If two or more athletes tie for a place in any event, the attributable points shall be divided equally between them.

The team having the highest aggregate number of points shall be the winner of the match, and so on.

If two or more club teams have the same aggregate number of points, the tie shall be decided in favour of the club team having the greater number of event winners. If the tie still remains it shall be decided in favour of the club team having the greater number of second places, and so on.

## 8.4 Bib Numbers

The LOC will provide the teams with bib numbers after the Technical Meeting on Friday 15 September, at 20:30.

For individual events, each competitor will receive 2 bibs. These must be pinned to the front and back of the competition clothing.

Each athlete must wear the bib with the number on his/her front as on his/her back each athlete must wear the bib with the official three-letter country code of his/her national federation.

In the relays each runner must wear the bib with the official three-letter country code of his/her national federation on his/her front as on his/her back runners must wear the bib with the number.

Exceptions are made for High Jumpers and Pole Vaulters: these competitors are permitted to attach the bib (with the official three-letter country code) only to the front or to the back of their competition clothing.

Bibs must not be cut, folded or covered in any way.

## 8.5 Competition Clothing

Competitors must wear the Club's official team clothing. IAAF Rule 8 & 143 will be strictly applied. Please make sure to follow the IAAF Advertising Regulations in force, available at [http://www.iaaf.org/mm/Document/06/32/49/63249\\_PDF\\_English.pdf](http://www.iaaf.org/mm/Document/06/32/49/63249_PDF_English.pdf). Clothing and items not conforming to this rule and the current IAAF Advertising Regulations will be removed or taped at the Call Room.

Participating clubs must provide European Athletics/LOC with a full set of their club team vests until the closing of the final entries (to be sent to Mr Vladimir Nezdarič: [eccbrno@gmail.com](mailto:eccbrno@gmail.com)) and will have the obligation to wear them throughout the competition.

**All competitors must wear registered vest of the same design and colour of the club they are representing.**

## 8.6 Lane and Starting Order

The allocations of lanes and order of attempts in field events shall be decided by a draw conducted by the EA. Each participating club shall be allocated a letter which shall determine the allocation of lanes in accordance with the appropriate chart as Appendix 1A of the European Athletics Regulations for the European Cup. Draws for men's and women's teams shall be made separately. Please, see Appendix 3 for the draw results.

## 8.7 Starting Heights

Initial heights and progression will be communicated to the teams at the Technical Meeting.

## 9 COMPETITION PROCEDURE

### 9.1 Timetable

Please refer to Appendix 2 for the competition timetable.

### 9.2 Warming Up Before Events

Warming up will take place next to the training site/competition venue. The warm up area has the following facilities:

- 4 lanes (400m);
- Artificial grass;
- Weightlifting area.

For more detailed information, please refer to Appendix 4.

### 9.3 Call Room Procedures

The Call Room is located between the training site/competition venue (Stadion Vuit Pod Palackého Vrchem) and the warming up area (please refer to Appendix 4). It is the responsibility of the team managers to ensure that their athletes are aware of the last check-in times for entry to the call room. Athletes arriving late may be excluded from participation in the event.

All athletes must report to the Call Room before each event and will then be escorted to the competition site as follows:

Event	Entrance to Call Room	Exit from Call Room	Entrance to Infield
Running events (except hurdles)	25 minutes	20 minutes	15 minutes
Hurdles	30 minutes	25 minutes	20 minutes
Horizontal Jumps & Throwing Events	45 minutes	35 minutes	30 minutes
High Jump	55 minutes	45 minutes	40 minutes
Pole Vault	70 minutes	60 minutes	55 minutes

The following checks will be carried out on equipment that must comply with IAAF Advertising and Competition Rules:

- Competition clothing;
- Shoes;
- That non-authorized equipment (radio, i-pod, mobile phone, camera, etc.) are not brought infield.

A detailed Call Room timetable will be displayed and circulated to the teams (please see Appendix 1).

## 9.4 Competition Preparations

### 9.4.1 Field Events

Each athlete is allowed a minimum of two practice trials under the supervision of the officials, more if time allows. The athletes will be called to the practice trials in the competition order. Only official markers provided by the LOC will be allowed for marking the runways.

### 9.4.2 Trials in Field Events

In accordance with the decision of European Athletics Council, all participants in the field events (except High Jump and Pole Vault) will be allowed four (4) trials.

### 9.4.3 Measurements

Horizontal Jumps and Throwing Events will be measured by EDM (Electronic Distance Measurement) apparatus from TOPCON and LEICA. High Jump and Pole Vault will be measured manually.

### 9.4.4 Track Events

Tracksuits shall be placed in baskets at the start, and these will be taken to the mixed zone for collection after the race.

## 9.5 Starter's Commands

The starter's commands will be given in English.

The starter's command for the distances up to and including 400m and 4x400m relay are: "On your marks" and "Set".

For distances of 800m and over, the commands will be: "On your marks"

TIMETRONICS starting blocks will be used at the European Champion Clubs Cup – for events up to 800m. These blocks have a false start detection system and are linked to the false start console.

## 9.6 Timing

The official timing will be provided by ON LINE SYSTEM s.r.o. and will be displayed on the official electronic timing instrument and photo finish cameras provided by TIMETRONICS. For all races of 800m or more, the elapsed time will be displayed on electronic timers located at the finish straight.

## 9.7 Leaving the stadium during the competition

An athlete may only leave the competition area when accompanied by a judge. The intention has to be communicated to the Referee.

## 9.8 Leaving the stadium after the competition

After the competition, athletes leave immediately the infield through the mixed zone where media interviews will be carried out.

## 9.9 Protests and Appeals

Protests are permitted and will be processed in accordance with IAAF Rule 146.

In the first instance, protests must be made orally to the Referee by the athlete himself/herself or by a responsible official acting on his/her behalf (Rule 146.3). Protests concerning the result or conduct of an event shall be made within 30 minutes of the official announcement of the result of that event (posted on the TIC information board).

Any written appeal to the Jury of Appeal must be signed by a responsible official on behalf of the athlete and submitted to TIC within 30 minutes after the official announcement of the decision made by the Referee.

When submitting an appeal form, a deposit of EUR 75, as set in the rules, must be paid. If the protest is unsuccessful, the deposit will not be returned. The Jury's decision will be provided in writing.

## 9.10 Doping Control

### 9.10.1 General Information

Doping control shall be conducted in accordance with IAAF Rules and Procedures under the supervision of the European Athletics Doping Control Delegate. Both urine and blood samples may be collected immediately before, and during, the Cup.

Athletes selected for doping control shall be informed by anti-doping officials. Athletes will be required to sign a confirmation of notification. Athletes who are to be tested may invite a team official to accompany them to the Doping Control Centre (DCC).

A selected athlete should report immediately to the DCC unless there are valid reasons for delay. All selected athletes will be accompanied by a trained chaperone or Doping Control Officer from the time of notification until arrival at the DCC. Athletes are reminded that refusal to provide a sample can render them liable to disqualification and may lead to further disciplinary action.

Athletes who are required to use prescribed medication for the treatment of a medical condition should ensure that they have registered their medication, where necessary, through the Therapeutic Use Exemption system prior to attending the event.

### 9.10.2 Selection of Athletes

The selection of athletes for control will be made on a final position and/or random basis under the supervision of the European Athletics Technical Delegate. In addition, the selection of further athletes may be ordered at the discretion of the European Athletics Technical Delegate.

All athletes setting World or European records must report to the DCC to provide a sample. Failure to provide a sample will result in the record not being ratified.

### 9.10.3 Additional Controls

Additional athletes, such as those achieving National Records who have not been selected for doping control, may present themselves for testing. These athletes must report to the TIC where they will have to complete the "Doping Control Request Form". They will then be escorted to the DCC.

The cost of this control will have to be paid for on site by the requesting club to the LOC in the amount of € 250,00 (EURO) per control.

## 10 MEDICAL SERVICES

### 10.1 General

The medical service is in charge of any medical assistance to the team leaders, the competition organisation, the information personnel, the honorary guests as well as, during the competition, to the spectators in the training site/competition venue.

In case of an emergency please contact the nearest medical aid station, in other cases the given instructions should be followed. Below is information on the medical care sites and relevant instructions. Dr Bronislav HNILICKA is in charge of the medical service and can be reached on 00420-603 492 428.

### 10.2 Medical Services in the Hotel

In case of any emergency, you should either call 112 or contact the teams' hotel Reception Desk. If necessary, please contact Dr Bronislav Hnilicka on 00420-603 492 428.

### 10.3 Medical Care at the stadium

The training site/competition venue (Stadion Vuit Pod Palackého Vrchem) medical service is responsible for any problems concerning the athletes' health. There is also a room for medical attention next to the finish line. The team doctor has access to the medical service facilities when an athlete of his/her own team is hurt or is in need of other medical attention. There are also well-equipped physiotherapy facilities here. The training site/competition venue medical service is also responsible for first aid in the warming up area.

There are two of first aid teams on the infield, supervised by a doctor and marked with red crosses.

### 10.4 Physiotherapy

A space will be reserved in the Warm-up Area for physiotherapy, where physiotherapy tables will be available.

### 10.5 Insurance

The participating teams are responsible for taking out their own insurance to cover illness or injury to any member of their team when travelling to and from European Athletics competitions and during the event itself (European Athletics Regulation 1510.9). Please take the necessary steps to fulfil these requirements well in advance.

## 11 SECURITY

Instructions given by the LOC, the security personnel and the police must be followed in all areas, as well as during transport from one location to another.

The accreditation card must be worn at all times. If an accreditation is lost, this should be reported immediately to the team attaché.

The emergency phone numbers are:

- European emergency number 112
- Ambulance 155
- Fire department 150
- Police 158

If necessary, the police can be contacted through the team attaché.

## 12 CEREMONIES

### 12.1 Opening Ceremony

The Opening Ceremony will take place on Saturday, 16 September, commencing at 12:15.

Two members of each team (athletes or team officials) will be asked to participate in the flags parade which will be followed by official speeches to end the Ceremony. Gathering shall take place at 12:00, next to the 100m starting area.

### 12.2 Victory Ceremonies

The Victory Ceremonies for individual athletes and winning teams Men and Women will take place at the competition venue (please see Appendix 2). Athletes must wear the official team clothing for the ceremonies.

### 12.3 Closing Ceremony

The Closing Ceremony will take place on Saturday, 16 September, at 18:30, at the competition venue, by the time of the Victory Ceremonies for winning teams Men and Women.

The Closing Banquet/Party will be on Saturday, 16 September, by 21:00, at "Delnický Dum".

**The LOC requires the presence of team officials in order to oversee the conduct of the corresponding team members.**

A Bus Shuttle Service will be available for the Closing Banquet/Party from 20:30 to 00:15.

## 13 DEPARTURE

Teams will be asked to provide full travel details in the final entry system. Teams will also receive a departure form, which should be completed and returned to the LOC Information Desk in the teams' hotel, at least 24 hours before departure, especially if there are any changes to the preliminary confirmed details.

Departure times of the shuttle buses from the teams' hotel will be provided and displayed at the hotel Information Desk.

All outstanding fees, charges and possible other expenses must be settled with the cashier. On the day of departure, the team attaché checks the rooms together with the team leaders.

## 14 CONTACT DETAILS

For further details about the European Champion Clubs Cup Track and Field U20 Group A, Brno-Czech Republic 2017 please contact:

### 14.1 European Athletics Office

Avenue Louis-Ruchonnet 16  
1003 Lausanne, Switzerland  
Tel: +41 21 313 43 50  
Fax: +41 21 313 43 51  
E-mail: [eccc@european-athletics.org](mailto:eccc@european-athletics.org)  
Web: [www.european-athletics.org](http://www.european-athletics.org)

### 14.2 LOC Office

Jump Athletic Club Brno  
Kovalovice 206  
664 06 Viničné Šumice, Czech Republic  
Tel: 00420 608 41 06 51  
E-mail: [ecccbrno@gmail.com](mailto:ecccbrno@gmail.com)  
Web: [www.cibasport.cz](http://www.cibasport.cz)

## 15 APPENDICES

- Appendix 1 - Implement List
- Appendix 2 - Timetable
- Appendix 3 - Event Draw
- Appendix 4 - Map of Stadium
- Appendix 5 - Accreditation System

## Appendix 1 - Implement List

### U20 MEN

Catalogue No	Company Name	Country	Product Description	Colour	IAAF Cert. No	Quantity
<b>SHOT 6KG</b>						
PK-6/115	Polanik	POL	Shot 6kg, Turned steel, competition, dia: 115mm	Blue	I-02-0262	3
PK-6/125	Polanik	POL	Shot 6kg, Turned steel, competition, dia: 125mm	Yellow	I-12-0585	1
PK-6/105	Polanik	POL	Shot 6kg, Turned steel, competition, dia: 105mm	Red	I-12-0584	1
<b>HAMMER 6KG</b>						
PM-6/105/UP/UW-115	Polanik	POL	Hammer 6kg, Competition steel, dia: 105mm	Blue	I-02-0265	3
<b>DISCUS 1.75KG</b>						
CPD-1,75	Polanik	POL	Discus 1.75kg, Competition, plastic, steel rim, plastic sides	Red	I-02-0268	3
<b>JAVELIN 800G</b>						
W-8-02	Polanik	POL	Javelin 800g, Class II 70m, aluminium, white/blue cord	Violet, White	I-00-0211	1
52 W-8-03	Polanik	POL	Javelin 800g, Class III 80m, aluminium, white/blue cord	Orange, white	I-00-0212	1
JA 69801	Getra	GER	Javelin 800g, Getra Kinetic 70, aluminium/alloy, blue cord	Yellow	I-09-0450	1

### U20 WOMEN

Catalogue No	Company Name	Country	Product Description	Colour	IAAF Cert. No	Quantity
<b>SHOT 4KG</b>						
PK-4/100	Polanik	POL	Shot 4kg, Competition, steel, dia: 100mm	Red	I-99-0150	3
PK-4/95	Polanik	POL	Shot 4kg, Competition, steel, dia: 95mm	Red	I-12-0588	1
PK-4/110	Polanik	POL	Shot 4kg, Competition, steel, dia: 110mm	Yellow	I-12-0581	1
<b>HAMMER 4KG</b>						
PM-4/95/UP/UW-130	Polanik	POL	Hammer 4kg, Competition, steel, dia: 95mm	Yellow	I-99-0156	3
<b>DISCUS 1KG</b>						
CPD-1	Polanik	POL	Discus 1kg, Competition, steel rim, plastic sides	Blue	I-99-0153	3
<b>JAVELIN 600G</b>						
W-6-02	Polanik	POL	Javelin 600g, Class II 60m, aluminium, white/blue cord	Violet, white	I-00-0208	1
W-6-03	Polanik	POL	Javelin 600g, Class III 70m, aluminium, white/blue cord	Orange, white	I-00-0209	1
JA 69600	Getrasport	GER	Javelin 600g, Getra Kinetic 50, aluminium/alloy, blue cord	Yellow	I-09-0444	1

## Appendix 2 - Timetable

<b>CALL ROOM OPEN</b>	<b>CALL ROM CLOSE</b>	<b>ENTRANCE TO INFIELD</b>	<b>START</b>	<b>VICTORY CEREMONY</b>	<b>RUNNING</b>	<b>JUMPS</b>	<b>THROWS</b>
08:35	08:45	08:50	<b>09:20</b>	12:50			Hammer M
09:35	09:40	09:45	<b>10:00</b>		100m M Extra		
09:50	09:55	10:00	<b>10:15</b>		100m W Extra		
10:00	10:10	10:15	<b>10:45</b>	12:50			Hammer W
09:35	09:45	09:50	<b>10:45</b>	12:50		Pole Vault W	
10:35	10:45	10:50	<b>11:20</b>	12:50		Triple Jump W	
			<b>12:15</b>	<b>OPENING CEREMONY</b>			
11:35	11:45	11:50	<b>12:30</b>	14:15		High Jump W	
11:45	11:55	12:00	<b>12:30</b>	14:15			Discus W
11:45	11:55	12:00	<b>12:30</b>	14:15			Shot Put M
11:55	12:05	12:10	<b>12:40</b>	14:15		Triple Jump M	
12:15	12:20	12:25	<b>12:45</b>	14:55	400m H W		
12:30	12:35	12:40	<b>13:00</b>	14:55	400m H M		
12:55	13:00	13:05	<b>13:20</b>	14:55	800m W		
12:10	12:20	12:25	<b>13:20</b>	15:45		Pole Vault M	
13:05	13:10	13:15	<b>13:30</b>	15:45	800m M		
12:55	13:05	13:10	<b>13:40</b>	15:45			Discus M
13:15	13:20	13:25	<b>13:40</b>	16:40	100m W		
13:00	13:10	13:15	<b>13:45</b>	16:40		Long Jump W	
13:25	13:30	13:35	<b>13:50</b>	16:40	100m M		
13:35	13:40	13:45	<b>14:00</b>	16:40	400m W		
13:45	13:50	13:55	<b>14:10</b>	16:40	400m M		
13:25	13:35	13:40	<b>14:10</b>	16.40			Shot Put W
14:00	14:05	14:10	<b>14:25</b>	17:20	3000m SC W		
13:35	13:45	13:50	<b>14:30</b>	17:20		High Jump M	

<b>CALL ROOM OPEN</b>	<b>CALL ROM CLOSE</b>	<b>ENTRANCE TO INFIELD</b>	<b>START</b>	<b>VICTORY CEREMONY</b>	<b>RUNNING</b>	<b>JUMPS</b>	<b>THROWS</b>
14:00	14:10	14:15	<b>14:45</b>	17:20			Javelin M
14:20	14:25	14:30	<b>14:45</b>	17:20	3000m SC M		
14:45	14:50	14:55	<b>15:10</b>	18:00	200m W		
14:55	15:00	15:05	<b>15:20</b>	18:00	200m M		
15:05	15:10	15:15	<b>15:30</b>	18:00	1500m W		
14:50	15:00	15:05	<b>15:35</b>	18:00		Long Jump M	
15:15	15:20	15:25	<b>15:40</b>	18:00	1500m M		
15:05	15:15	15:20	<b>15:50</b>	18:00			Javelin W
15:25	15:30	15:35	<b>15:55</b>	18:00	100m H W		
15:35	15:40	15:45	<b>16:05</b>	18:00	110m H M		
15:50	15:55	16:00	<b>16:15</b>	18:00	3000m W		
16:05	16:10	16:15	<b>16:30</b>	18:00	3000m M		
16:35	16:40	16:45	<b>17:00</b>	18:15	4 X 100m W		
16:50	16:55	17:00	<b>17:15</b>	18:15	4 X 100m M		
17:05	17:10	17:15	<b>17:30</b>	18:15	4 X 400m W		
17:20	17:25	17:30	<b>17:45</b>	18:15	4 X 400m M		
			<b>18:30</b>	<b>CLOSING CEREMONY</b>			

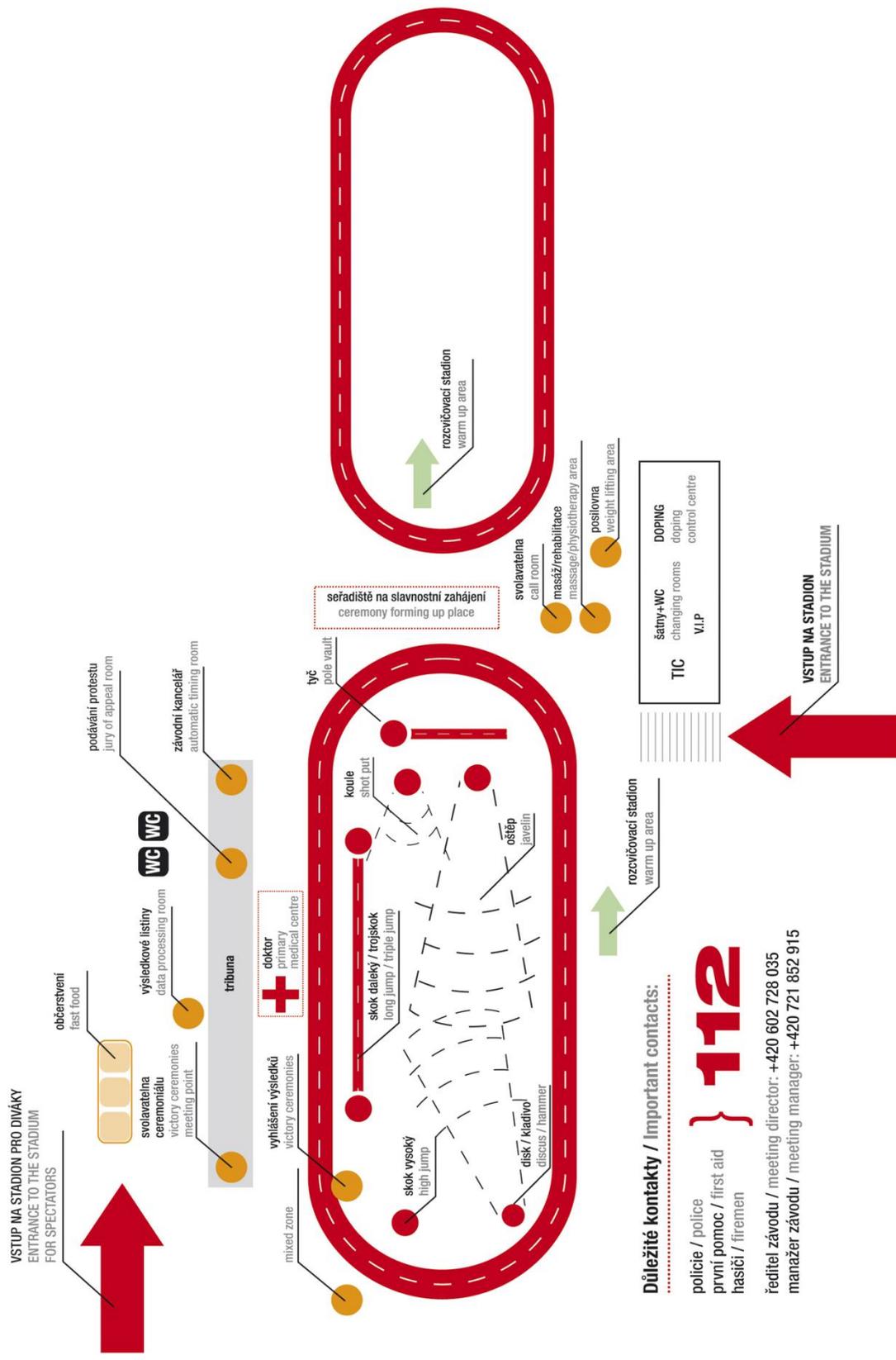
## Appendix 3 - Event Draw

MEN	DEN Sparta AM	ITA Fiamme Gialle Simoni	LTU Nike Klaipeda	POR Sport Lisboa e Benfica	GBR Shaftesbury Barnet Harriers	NED PAC	TUR Fenerbahce Sport Club	ESP Playas de Castellon
	A	B	C	D	E	F	G	H
100/1500/HJ	1	2	3	4	5	6	7	8
200/PV	2	3	4	5	6	7	8	1
400/3000/LJ	3	4	5	6	7	8	1	2
800/3000sc/TJ	4	5	6	7	8	1	2	3
110H/SP	5	6	7	8	1	2	3	4
400H/DT	6	7	8	1	2	3	4	5
4x100/HT	7	8	1	2	3	4	5	6
4x400/JT	8	1	2	3	4	5	6	7

WOMEN	TUR Fenerbahce Sport Club	CZE AK Olymp Brno	DEN Sparta AM	ITA Atletica Vicentina Club	SLO AD Mass Ljubljana	ESP Playas de Castellon	LTU Nike Klaipeda	GBR Blackheath & Bromley Harriers
	A	B	C	D	E	F	G	H
100/3000/LJ	1	2	3	4	5	6	7	8
200/SP	2	3	4	5	6	7	8	1
400/DT	3	4	5	6	7	8	1	2
800/3000sc/JT	4	5	6	7	8	1	2	3
100H/1500/HT	5	6	7	8	1	2	3	4
4x100/PV	6	7	8	1	2	3	4	5
4x400/TJ	7	8	1	2	3	4	5	6
400H/HJ	8	1	2	3	4	5	6	7

## Appendix 4 - Map of Stadium





**Důležité kontakty / Important contacts:**

police / police  
 první pomoc / first aid  
 hasiči / firemen  
**112**  
 ředitel závodu / meeting director: +420 602 728 035  
 manažer závodu / meeting manager: +420 721 852 915

## Appendix 5 – Accreditation System

### Access zones:

1. VIP Stand and Hospitality
2. Competition Management
3. Mixed Zone
4. Teams and Warm-up Area
5. Competition Area (Call Room & Infield)
6. TIC

Team Categories	1	2	3	4	5	6
Athlete			Yes	Yes	Yes	
Head of Delegation / Team Leader	Yes		Yes	Yes		Yes
Team Official			Yes	Yes		
Coaches				Yes		

All team accreditation cards will allow access to the team seating area, warm up area, changing facilities and physiotherapy rooms (zone 4). Only athletes who are about to compete will have access to the call room and to the infield (zone 5).

Separate cards will be distributed to the coaches (1 per competing athlete) for the coaching areas.

No separate cards will be issued to Team Leaders for access to the TIC as the corresponding accreditation cards include the TIC area (zone 6).

The Head of Delegation from each team is invited to the VIP Stand and Hospitality area and will be given the necessary access number on the accreditation card (zone 1).

Access to the Doping Control: 1 pass will be given to the athlete upon notification and an additional pass for an accompanying person. Passes will be collected once they enter the Doping Control Station.



## OFFICIAL PARTNERS

